



Business licence extension application

Supporting information check list

Your application should be accompanied by the following supporting information/documentation:

Applicant details:

Is the applicant a person or a company?

Person

- ID card or passport
- Business name is registered and up to date with Companies House¹

Company

- ID card or passport for all the directors of the company
- Company is incorporated at Companies House
- Business name is registered and up to date with Companies House¹

¹ Where the applicant is using a name other than their own to trade (e.g, John Smith trading as JS Plumbing).

Where the applicant is a partnership the ID card or passport of all the partners must be submitted.

Application Form

- All the relevant sections of application form BL2 are fully completed and accurately describes the nature of the extension requested.
- The application form is dated and signed.

Further information

The OFT may request further information or documentation to process the application, including information about the applicants' suitable training and/or qualification to carry on the relevant new business.

For any queries please contact the OFT: business.licensing@gibraltar.gov.gi